

**CENTRAL UNIVERSITY OF GUJARAT**  
**GANDHINAGAR-382030**

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**Minutes of the 33<sup>rd</sup> Meeting of the Executive Council**  
**held online on 24.11.2020**

The 33rd meeting of Executive Council of Central University of Gujarat was held online at 11:00 a.m. on 24th November, 2020 to deliberate on the agenda items already circulated. The following members were present in the meeting:

1. Prof. Rama Shanker Dubey, Hon'ble Vice Chancellor (Chairman-Ex Officio)
2. Prof. Alok Kumar Gupta, Registrar (Offg.) (Secretary)
3. Prof. Rajneesh Kumar Shukla
4. Prof. A. M. Pathan
5. Dr. Shailesh Naranbhai Zala
6. Dr. Vimal Ramaniklal Parmar
7. Prof. Asha Kaul
8. Prof. Kamakshi Agnihotri
9. Prof. Devendra Kumar Singh
10. Prof. Kavita Shah
11. Prof. H. B. Patel
12. Prof. Sarita Agrawal
13. Dr. Indrani Banerjee
14. Dr. Bhawana Pathak
15. Prof. Sanjeev Kumar Dubey

The following members could not attend the meeting and were granted leave of absence:

1. Prof. Y. C. Simhadri
2. Prof. T. V. Kattimani
3. Prof. Saket Kushwaha
4. Prof. Atanu Bhattacharya
5. Mr. Prabhat Kumar

The following officials attended the meeting as Special Invitee: -

1. Prof. Sanjay Kumar Jha
2. Dr. Hemang Desai
3. Shri Jayaprakash M. Soni

The meeting began with the recital of Kulgeet of the university. After that the Registrar ascertained the quorum required for the meeting and welcomed all members of the Executive Council, especially the external members, newly nominated by Hon'ble Visitor, who were attending the Council's meeting for the first time i.e.

- (1) Dr. Vimal Ramaniklal Parmar, Principal, Shri K P Shah Law College, Jamnagar, Gujarat
- (2) Dr. Shailesh Naranbhai Zala, Former Vice Chancellor of Maharaja Krishnakumarsinhji Bhavnagar University, Gujarat
- (3) Prof. Asha Kaul, Professor, Communication Area, Indian Institute of Management, Ahmedabad
- (4) Prof. Kamakshi Agnihotri, Professor & Dean, School of Education, Devi Ahilya Vishwavidhyalaya, Indore

The Registrar gave brief introductions of these members to the House. Following that Hon'ble Vice Chancellor welcomed all the members and thanked them for joining the meeting online. He specifically welcomed Dr. Shailesh Naranbhai Zala who had made it to the meeting in person with a bouquet and shawl. At this juncture, Hon'ble Vice Chancellor presented a brief historical background and academic achievements of the University for the benefit of the newly nominated external members. He provided information on various aspects of the university like infrastructure, teaching-learning processes, research output, extension and outreach, staff and student strength and so on. He clarified doubts of Prof. Asha Kaul as to the sanctioned strength of the faculty and recorded strength of the students by saying that the university's sanctioned faculty strength is 162 and recorded strength of students i.e. 1100 refers to the number of enrolled students as on date. He further added that the strength is tentative because admissions are still going on. The House noted the introductory remarks of Hon'ble Vice Chancellor and then Hon'ble Vice Chancellor took up the items on the agenda for deliberation.

#### **Agenda No.01/33/EC/24.11.2020**

**To confirm the Minutes of the 32nd meeting of the Executive Council held on 14.08.2020**

**Resolution 1:** As no observations on the Minutes of the 32<sup>nd</sup> Meeting of the Executive Council were received, the House confirmed the Minutes.

#### **Agenda No.02/33/EC/24.11.2020**

**To note and approve the report on Action Taken on Minutes of the 32nd meeting of the Executive Council held on 14.08.2020**

**Resolution 2:** The House noted and approved the Action Taken Report (ATR) on Minutes of the 32<sup>nd</sup> meeting of the Executive Council held on 14.08.2020

#### **Agenda No.03/33/EC/24.11.2020**

**To note the Issuance of Employment Notification of Teaching Posts & Non-teaching posts of Group-A Statutory posts and other Academic posts.**

**Resolution 3:** The House noted the issuance of Employment Notification of Teaching Posts & Non-teaching posts of Group-A Statutory posts and other Academic posts and wished that the university would get good, qualified faculty and non-teaching staff against the advertised positions.

#### **Agenda No.04/33/EC/24.11.2020**

**Opening of Account under Treasury Single Account (TSA) at CUG**

**Resolution No. 4:** Hon'ble Vice Chancellor informed the House that as per Ministry of Finance OM dated 17 June 2020 and related UGC directions vide F.No. 17-1/2015 (FD-II-PFMS) dated 07.08.2020, the TSA account for CUG was opened at RBI by the UGC in September 2020. He further added that the University is receiving grants and managing funds including the incurring of expenditure through TSA system. The system has been fully operationalized in the University. The House noted the opening of Account under Treasury Single Account (TSA) at CUG and congratulated the University for making seamless transition into the new system.



### Agenda No.05/33/EC/24.11.2020

#### To note Visitor's nominee on the Executive Council of the University

**Resolution 5:** The House noted the nominations made by Hon'ble Visitor to the Executive Council of the University and warmly welcomed the new members.

### Agenda No.06/33/EC/24.11.2020

#### To consider the monetary benefits to Faculty Members under Career Advancement Scheme (CAS) from date of Eligibility.

**Resolution 6:** Quoting the relevant clauses of UGC Regulations, 2010 and 2018, Hon'ble Vice Chancellor informed the House that monetary benefit to faculty members upon CAS promotion may be given from the date of their eligibility. He further informed the House that in order to streamline this issue of CAS promotions already granted to 12 faculty members of the University as per the list attached in the Agenda items as Annexure-1, the university had constituted a Committee of Director, IQAC and Registrar for giving recommendations on the matter in line with relevant UGC regulations. Then, the report of the Committee was placed before the House. The House perused the recommendations of the Committee with respect to these 12 faculty members and approved them and directed the University to do the needful in this regard. The House further directed the University to write to University Grants Commission, New Delhi for separate additional grant against the financial liability of arrears that this decision would entail.

### Agenda No.07/33/EC/24.11.2020

#### To consider recommendations of Selection Committees and "Screening-cum-Evaluation Committee" for promotion under Career Advancement Scheme (CAS).

**Resolution 7:** Hon'ble Vice Chancellor informed the House that the University had invited applications from the eligible faculty members of different Schools and Centres for promotion under CAS as per relevant UGC Regulations. Following the due procedure, the Selection Committees, constituted by the Central University of Gujarat, had met and interviewed eligible candidates as per the schedule. Further, in cases where conducting of interview was not required, the university had constituted "Screening-cum-Evaluation Committee" as per the UGC Regulations, 2018. The recommendations of Selection Committee and Screening-cum-Evaluation Committee with regard to promotion of teachers under Career Advancement Scheme were kept in sealed envelopes which were opened on the floor of the House with the approval of the members. The House individually perused all the recommendations and unanimously approved following and directed the University to do further needful in this regard.

Table-1: Professor (Academic Level 14) to Senior Professor (Academic Level 15)

Sr. No.	School	Name of the Teacher	Date of Eligibility
1	School of Chemical Sciences	Prof. Man Singh	As per Date of Eligibility

Table-2: Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

Sr. No.	School	Centre	Name of the Teacher	Date of Eligibility
1	-	Centre for Diaspora Studies	Dr. Atanu Mohapatra	19/01/2020
2	School of Chemical Sciences	-	Dr. Dinesh Kumar	16/01/2020
3	School of Applied Material Sciences	Centre for Applied Chemistry	Dr. Prakash C. Jha	09/01/2020
4	School of Nano Sciences	-	Dr. Indrani Banerjee	30/01/2018
5	School of Life Sciences	-	Dr. Umesh Chand Singh Yadav	28/07/2020
			Dr. Seema Rawat	14/08/2020
6	School of Environment and Sustainable Development	-	Dr. Bhawana Pathak	10/01/2020
			Dr. Hiranmai Yadav	16/01/2020

Table-3: Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)

Sr. No.	School	Centre	Name of the Teacher	Date of Eligibility
1	School of Social Sciences	Centre for Studies in Economics and Planning	Dr. Kshamanidhi Adabar	01/04/2016

Table-4: Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)

Sr. No.	School	Centre	Name of the Teacher	Date of Eligibility
1	School of Social Sciences	Centre for Studies in Economics and Planning	Dr. Tulika Tripathi	22/07/2020

Table-5: Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)

Sr. No.	School	Centre	Name of the Teacher	Date of Eligibility
1	School of Language, Literature and Cultural Studies	Centre for Hindi Studies	Dr. Kingson Singh Patel	09/01/2017
			Dr. Pramod Kumar Tiwari	10/01/2017
			Dr. Gajendra Kumar Meena	23/01/2017
2	School of Social Sciences	Centre for Studies in Society and Development	Dr. Sudanshan Papana	24/12/2016
			Dr. Khaikholen Haokip	01/01/2017
3	School of Social Sciences	Centre for Studies in Social Management	Dr. Sudeep Basu	15/12/2015
4	School of	Centre for Studies in	Dr. Parvathi K. Iyer	07/11/2016



	Social Sciences	Science, Technology and Innovation Policy	Dr. Shiju Sam Varughese	07/11/2016
			Dr. Kunal Sinha	07/11/2016
			Dr. Hemant Kumar	23/11/2016
5	School of Language, Literature and Cultural Studies	Centre for Comparative Literature and Translation Studies	Dr. Zakia Firdaus	16/01/2017
6	School of Applied Material Sciences	Centre for Applied Chemistry	Dr. L. Raju Chowhan	05/09/2016
7	School of Life Sciences		Dr. Rajesh Vasita	15/11/2017
			Dr. Sunita Patel	21/04/2020
8	School of Environment and Sustainable Development		Dr. Rajesh Singh	03/10/2017
			Dr. Palumani Sahu	18/10/2017
			Dr. Rina Kumari	25/10/2017
			Dr. Dheeraj Rathore	28/11/2017
9	School of Language, Literature and Cultural Studies	Centre for German Studies	Dr. Anushka Gokhale	30/08/2016
10	School of Language, Literature and Cultural Studies	Centre for English Studies	Dr. Dhara K. Chotai	18/09/2017
11	School of Social Sciences	Centre for Studies in Economics and Planning	Dr. Sarala Dasari	21/11/2016
12	School of Social Sciences	Centre for Gandhian Thought and Peace Studies	Dr. Dhannjay Kumar Rai	27/11/2016
			Dr. Priya Ranjan Kumar	25/03/2017
13	School of International Studies	Centre for International Politics	Dr. Saurabh Sharma	01/11/2016
14	School of National Security Studies	Centre for Security Studies	Dr. Manasi Singh	19/11/2016

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**To consider and approve the report of External Expert Committee of CIF**

**Resolution 8:** For the benefit of the members, Hon'ble Vice Chancellor provided the historical timeline of developments in Central Instrumentation Facility (CIF) of the University. With reference to the C&AG Audit Para regarding idling of equipment during audit Inspection in year 2014-15 and 2015-16, the University constituted a Committee, vide Notification No.44/2018-19 dated 21/08/2018 and Notification No. 67/2018-19 dated 22/11/2018. The Committee under the Chairmanship of Prof. Chopade submitted its report on 17/05/2019 and after approval of the Executive Council vide Resolution No. 17 dated 26/06/2019 the report was forwarded to MoE vide letter No. F.No.10-16(2)/2016-Admn./1028 dated 29/07/2019. MoE vide their letter dated 07/08/2019 directed the University to fix the responsibilities against the concerned individuals. Hence, the matter was placed before the Executive Council in its meeting dated 16/10/2019 and the EC had constituted another Committee under the Chairpersonship of Prof. Shekhar Chandratre and entrusted it with the task of identifying the people responsible for anomalies in purchase, maintenance and upkeep at CIF and give recommendations for fixing the responsibility. The report of the Committee was placed before the House.

Hon'ble Vice Chancellor read out the observations of the Committee. Executive Council deliberated upon the status report of CIF Committee under the Chairpersonship of Prof. Shekhar Chandratre and accepted it.

Hon'ble Vice Chancellor informed the House that vide Resolution No. 08 in the EC meeting held on 17/03/2017, GFR-2017 has been adopted and all purchases are made as per provisions of GFR. At present, there are multiple levels of checks and balances to ensure that GFR and other government of India rules are followed in all matters related to procurement and other financial decision. For FY 2019-20, a comprehensive internal audit exercise has been done through a Committee of experts. Services of consultants and Chartered Accounts are also hired as and when required to provide assistance to the University administration in matters related to Financial Management. He also informed that the University had sent a proposal to UGC vide letter No. F.No.10-16(2)/2016-Admn./1027 dated 29/07/2019 requesting to sanction additional position for smooth functioning of CIF.

The University has constituted the Internal Committee of faculty members to work out repair and maintenance cost of equipment at CIF to put these machineries to use so that intended objectives are achieved. The University has already requested UGC and MoE for additional fund required for repair and maintenance of these equipments.

At the same time, the Nodal Officer of CIF has been asked to take steps to repair the machine under reference and work out AMC/CMC plan.

Hon'ble Vice Chancellor further informed that the University administration has approved the proposal for repair of the machine (MALDI-TOF/TOF). After visit of Engineer, the proposal of repair and AMC have been approved by the University and order has been placed to M/s. Bruker for repair and AMC. The University is in touch with the company and it seems that machine will be repaired and put to use very soon. Discussion continued among Members whether it was necessary to repair an old version of equipment (MALDI-TOF/TOF). After deliberations Members were of the opinion that MALDI-TOF is an important and rare equipment for protein analysis and for improving quality of research its repair is worth.

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The House was informed that with regards to the SC-XRD, Engineer visited the University on 11/09/2020, repaired the machine and it is now functional for research activities.

With regards to the FPLC, it is functional, and it was used till lockdown was imposed. Hon'ble Vice Chancellor also informed that some other equipments of CIF were also repaired, where cost involved was not much.

Further, Hon'ble Members were informed that the Nodal Officer, CIF has already given specific responsibilities for each machine to a specific teacher who could be entrusted the responsibilities of use and maintenance of machine, including maintenance of logbook and AMC.

To fix the responsibilities related to issue of CIF equipment namely MALDI-TOF/TOF Mass Spectrometry, SC-XRD and FPLC.

Executive Council noted that the Committee of External Experts constituted by the University came to the conclusion that the issues raised by the audit about problems relating to non-functioning of the CIF instruments etc. arose due to the system failure and that no one person or persons could be held responsible for it. Keeping in view the observations of the Committee, the Executive Council is of the opinion that the university should create a strong system for procurement of highly sophisticated instruments and repair and maintenance thereof including awarding AMC/CMC. The MOE and the UGC may be requested to provide adequate funds for proper maintenance and repair of highly sophisticated instruments of the CIF.

The Council further resolved that the University should get the equipment repaired immediately and thereafter approach the C&AG of India for dropping of the audit para.

#### **Agenda No.09/33/EC/24.11.2020**

#### **To consider the issue of insufficient fund under the Salary (36) and Recurring (31) Heads during current Financial Year (FY) 2020-21**

**Resolution 9:** Hon'ble Vice Chancellor informed the House that The University received less fund than the actual expenditure under both the Head in FY 2019-20. This was due to the fact that unlike previous years, the Revised Budget Estimates (RBE) were not approved by the UGC. As a result, there was negative balance of Rs.357.87 lakhs under the Salary Head and Rs.367.08 lakhs under the Recurring Head, as on 01.04.2020. The trend continues during current financial year also. In the FY 2020-21, the Budget Estimates, duly approved by FC and EC, submitted by the University has not yet been approved and the University continues to receive fund on monthly basis. The funds received every month since April 2020, is not sufficient to meet our routine monthly expenditure. The receipt of less fund than our actual expenditure every month results in mounting negative balance, particularly under the Salary Head. In the present situation, University is not in a position to disburse the Salary to regular employees of the University out of the sanctioned grant and is constrained to use the funds available under the head Non-Rec-35 for Salary and routine expenditure under Recurring Head, under intimation to UGC.

When Hon'ble Member Prof. Asha Kaul asked for the financial statement, the Finance Officer verbally provided the figures of monthly expenditure under various Heads and the shortfall therein. The House considered the gravity of the matter and resolved authorized the university to write to MoE and UGC, informing the concern of the

Executive Council, for considering the Budget Estimates submitted by the university based on realistic actual expenditure.

**Agenda No.10/33/EC/24.11.2020**

**To consider and approve the University Guidelines for Externally Funded Research Projects for implementation.**

**Resolution 10:** The House considered and approved the University Guidelines for Externally Funded Research Projects for implementation.

**Agenda No.11/33/EC/24.11.2020**

**To ratify the Lien granted to Dr. Kingson Singh Patel, Assistant Professor, Centre for Hindi Studies, SLLCS on appointment at BHU, Varanasi, Uttar Pradesh.**

**Resolution 11:** The House ratified the Lien granted as per GoI rules to Dr. Kingson Singh Patel, Assistant Professor, Centre for Hindi Studies, School of Language, Literature and Culture Studies, on being appointed as Associated Professor at BHU, Varanasi, Uttar Pradesh.

**AA No.01/33/EC/24.11.2020**

**To note the Minutes of the 3<sup>rd</sup> meeting of PPIC, PMMMNM TT, School of Education**

**Resolution AA01:** On being invited to present the details of the agenda, Prof. H. B. Patel gave an account to the activities already undertaken and planned under PMMMNM TT. The Minutes of the 3<sup>rd</sup> meeting of PPIC were shared with the members. The House perused the Minutes and approved resolutions taken in the Minutes of the 3<sup>rd</sup> meeting of PPIC, PMMMNM TT, School of Education.

**AA No.02/33/EC/24.11.2020**

**To note the submission of Annual Report for the Year 2019-20 to MoE**

**Resolution AA02:** Hon'ble Vice Chancellor informed the House that the Annual Report was circulated to members of EC earlier by email in view the urgency and Covid-19 situation. Now, after the approval of the House, the Annual Report for the Year 2019-20 has been submitted to MoE. The House noted the submission of Annual Report for the Year 2019-20 to MoE.

After the discussion of all agenda items, Hon'ble Vice Chancellor opened the floor of the House for any discussion that Hon'ble members would like to undertake. Prof. Devendra Kumar Singh proposed that the university should start offering a course in French Language and Literature under the School of Language, Literature and Cultural Studies. In this regard, Hon'ble Vice Chancellor pointed out that in a recent meeting at MoE, the university has been strictly asked not to go for newer programs and Schools/Centres until it migrates to its permanent campus at Kundhela, Vadodara. However, he welcomed the idea of Prof. Devendra Kumar Singh.

The meeting ended with a Vote of Thanks by the Registrar.

*Alok Gupta*  
Registrar (Offg.)